

ADDITIONAL INFORMATION

A certified copy of a vital record is issued to those individuals who have a direct link to the individual(s) named on the vital record event, provided that the requestor is able to identify the vital record. A certified copy will contain the raised seal and can be used for legal or identification purpose. Regulations allow only the following individuals to obtain a certified copy of a record and proof of relationship is required:

Subject, subject's parent, legal guardian, legal representative, subject's spouse, subject's child, subject's grandchild, subject's sibling or commissioner.

ID Required

Valid photo driver's license or photo non-driver's license with current address **or** valid driver's license without photo and an alternate form of ID with current address, **or** two alternate forms of ID and one of which must show the current address. Identification includes: drivers license, non-photo drivers license, vehicle registration, insurance card, voter registration card, passport, green card, county ID, school ID, utility bill, bank statement (within previous 90 days), tax Return or W-2 for current/previous tax year etc.

FEE

Copies of a vital record, including birth, marriage, domestic partnership and death certificates, may be purchased for a fee of \$10 for each certificate.

Certificates by Mail

Complete the application on the reverse side; include photocopies of two (2) different forms of identification and the fee payable to the City of Pleasantville. Mail to: City Clerk's Office, 18 N. First Street, Pleasantville, N.J. 08232. (609) 484-3613.

** CONSENT FOR DISCLOSURE OR CONFIDENTIAL INFORMATION OF DEATH RECORD

NJSA 26:5C-12 provides that the following individuals may consent to the disclosure of confidential information (cause of death) on a death certificate.

This is to certify that I am the _____ of the _____
(Relationship to deceased) (Name of the deceased)

who died in Pleasantville, NJ on _____. I am qualified to give consent
(Date of Death)

for disclosure to the death record and hereby request the Registrar of Vital Statistics to issue said death certificate showing the confidential information.

Signature

Address