



CITY OF PLEASANTVILLE  
Community Asset Management Office  
18 North First Street Pleasantville, NJ 08232

Jackie Amado Belton  
Redevelopment Assistant  
Phone: (609) 677-4925  
Fax: (609) 677-4926

## Vacant Property Registration Form

Mandated by Municipal Code Chapter 205

Property Information:

Property Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Block: \_\_\_\_\_ Lot: \_\_\_\_\_ Qualifier: \_\_\_\_\_

Vacant property registration fee schedule

- Initial registration \$ 500.00
- First Renewal \$1,000.00
- Second Renewal \$2,000.00
- Any Subsequent Renewal \$3,000.00

Owner Contact Information

Company Name: \_\_\_\_\_ Name of Representative: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Mortgage Company Contact Information

Company Name: \_\_\_\_\_ Name of Representative: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Emergency Contact Information/Property Management Company

Please designate below the entity that will serve as the 24-hour primary contact; responsible for any security, maintenance or other issues regarding property. No P.O. Boxes.

Company Name: \_\_\_\_\_ Name of Representative: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

In-State Representative Contact Information

Please designate below the entity that will serve as the In-State representative as mandated by N.J.S.A. 40:48 2.12s(1)(b).

Company Name: \_\_\_\_\_ Name of Representative: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

I certify, by my signature below, that the property was inspected for security and maintenance and has been found to be in compliance as described in the City of Pleasantville Municipal Code Chapter 205 and found to be vacant on (Date): \_\_\_\_\_

An annual registration fee must accompany this registration form. The fee and registration shall be valid for the calendar year in which the registration was initially required. Subsequent registrations and fees must be received no later than March 31st of the year due; violator(s) of any section or subsection of this ordinance shall be subject to prosecution as outlined in Municipal Code Chapter 205-17. **Please complete this form and mail it along with a check in the appropriate amount payable to the "City of Pleasantville" and mail to: City of Pleasantville, Attn: Jacqueline Amado Belton, 18 N First St, Pleasantville, NJ 08232.**

By my signature below, I certify that I am the mortgagor, mortgagee, owner, trustee or responsible party of the aforementioned property and that the above information is true and correct to the best of my knowledge. I agree to promptly advise the City of Pleasantville, Community Asset Management Office should any information change from that which was originally submitted on this form. I understand that erroneous, misleading or false information, as well as, any willful misstatement of material fact, may be grounds for fines, liens, enforcement penalties or placement of property on the City of Pleasantville Abandoned Property List.

Owner/Agent Signature: \_\_\_\_\_ Date: \_\_\_\_\_