

JOB ANNOUNCEMENT

September 7, 2018

Senior Maintenance Repairer Carpenter

Closing Date: September 21, 2018

The City of Pleasantville is currently accepting applications for the above-reference position. See attached job description for requirements and qualifications. Applications may be picked up in the Personnel Office or download from www.pleasantville-nj.org and returned with resume no later than closing date referenced above.

Full-time/Union Position
Starting Range: \$27,040-\$55,424

Disclaimer: Permanent appointment subject to final approval from NJCSC.



You are reading the State of New Jersey Job Descriptions. This is **not** a Job Vacancy Announcement.

Job Specification

SENIOR MAINTENANCE REPAIRER CARPENTER

DEFINITION:

Under direction of supervisory staff, performs routine general carpentry work and the less difficult tasks involved in maintenance, construction, and erection of wooden structures and structures made from materials used the same manner as wood; installs and maintains hardware and fixtures; works with various hand tools and the more simple machine tools common to the trade; may take the lead in a small maintenance unit and may be called on to do other types of general maintenance; does other related duties as required.

NOTE: The examples of work for this title are for illustrative purposes only. A particular position using this title may not perform all duties listed in this job specification. Conversely, all duties performed on the job may not be listed.

EXAMPLES OF WORK:

Installs cylinder or other type locks, door knobs, latches, sash cords, or weights.

Installs, repairs, or adjusts window frames and sashes, screens, and doors.

Installs and repairs trim, stair treads, railings, siding, and floors.

Erects scaffolding.

Installs cribbing and simple forms for concrete.

Makes use of various common joints such as miter, lap, dowel, and butt.

Works with hammers, saws, common squares, rules, brace and bits, levels, chisels, and hand planes.

Uses varied types of nails, screws, and fasteners.

Operates a variety of simple woodworking machines such as power saws, sanders, and electric drills.

Cleans tools and equipment.

Works from simple sketches or drawings.

May take the lead over a small maintenance unit.

Maintains records.

Will be required to learn to utilize various types of electronic and/or manual recording and information systems used by the agency, office, or related units.

REQUIREMENTS:

EXPERIENCE:

One (1) year of experience in carpentry work involving a

variety of installation and/or maintenance tasks.

LICENSE:

Appointees will be required to possess a driver=s license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

KNOWLEDGE AND ABILITIES:

Knowledge of standard tools, materials, methods, practices, occupational hazards, and safety precautions involved in carpentry work.

Ability to understand, remember, and carry out oral and written directions.

Ability to take needed safety precautions in performing the work.

Ability to obtain, store, safeguard, distribute, and properly use equipment, materials, and supplies.

Ability to take the lead over assigned employees.

Ability to maintain records.

Ability to utilize various types of electronic and/or manual recording and information systems used by the agency, office, or related units.

Ability to read, write, speak, understand, and communicate in English sufficiently to perform duties of this position. American Sign Language or Braille may also be considered as acceptable forms of communication.

Persons with mental or physical disabilities are eligible as long as they can perform essential functions of the job after reasonable accommodation is made to their known limitations. If the accommodation cannot be made because it would cause the employer undue hardship, such persons may not be eligible.

This job specification is applicable to the following title code:

Job Spec Code	Variant	State, Local or Common	Class of Service	Work Week	State Class Code	Local Class Code	Salary Range	Note
03426		L	C		N/A	04		-

This job specification is for **local** government use only. Salary range is only applicable to state government. Local salaries are established by individual local jurisdictions.

1/06/1999