##  Employment Application

 **City of Pleasantville**

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| Applicant Information |
| Full Name: |  |  | Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  Last | First M.I. |  |
| Address: |  |  |
|  Street Address | Apartment/Unit # |
|  | City | State | ZIP Code |
| Phone: |  ( )  | How long have you lived at the above address? |  |
| Date Available: |  | Desired Salary: | $ |
|  Position Applied for: |  |
| Are you a citizen of the United States? | YES[ ]  | NO[ ]  | If no, are you authorized to work in the U.S.? | YES[ ]  | NO[ ]  |
| Have you ever worked for this company? | YES[ ]  | NO[ ]  | If so, when? |  |
| Education |
|  |
| High School: |  | Address: |  |
| From: |  | To: |  | Did you graduate? | YES[ ]  | NO[ ]  | Degree: |  |
| College: |  | Address: |  |
| From: |  | To: |  | Did you graduate? | YES[ ]  | NO[ ]  | Degree: |  |
| Other: |  | Address: |  |
| From: |  | To: |  | Did you graduate? | YES[ ]  | NO[ ]  | Degree: |  |
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References |
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| Please list three professional references:Please list three professional references. |
| Full Name: |  | Relationship: |  |
| Company: |  | Phone: | ( ) |
| Address: |  |
| Full Name: |  | Relationship: |  |
| Company: |  | Phone: | ( ) |
| Address: |  |
| Full Name: |  | Relationship: |  |
| Company: |  | Phone: | ( ) |
| Address: |  |
| Previous Employment |
| Company: |  | Phone: | ( ) |
| Address: |  | Supervisor: |  |
| Job Title: |  | Starting Salary: | $ | Ending Salary: | $ |
| Responsibilities: |  |
| From: |  | To: |  | Reason for Leaving: |  |
| May we contact your previous supervisor for a reference? | YES[ ]  | NO[ ]  |  |
| Company: |  | Phone: | ( ) |
| Address: |  | Supervisor: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Job Title: |  | StartingSalary: | $\_\_\_\_\_\_\_\_\_\_\_\_ | Ending Salary: | $\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  Responsibilities: |  |
| From: |  | To: |  | Reason for Leaving: |  |
| May we contact your previous supervisor for a reference? | YES[ ]  | NO[ ]  |  |
| Company: |  | Phone: | ( ) |
| Address: |  | Supervisor: |  |
| Job Title: |  | Starting Salary: | $ | Ending Salary: | $ |
| Responsibilities: |  |
| From: |  | To: |  | Reason for Leaving: |  |
| May we contact your previous supervisor for a reference? | YES[ ]  | NO[ ]  |  |
| What foreign languages do you speak?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Read\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Write\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| MILITARY  |
| Branch: |  | From:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ To:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Rank at Discharge: |  | Type of Discharge: |  |
| If other than honorable, explain: |  |
|  |
| Disclaimer and Signature |
| **As an applicant for a position with the City of Pleasantville, I understand and agree that I****must provide truthful and accurate information in this application. I understand that my****application may be rejected if any information is not complete, true and accurate. If hired, I****understand that I may be separated from employment if the City later discovers that****information on this form was incomplete, untrue, or inaccurate. I give the City of Pleasantville the right to investigate the information I have provided, talk with former employers (except****where I have indicated they may not be contacted). I give the City the right to secure****additional job-related information about me. I release the City and its representatives from all****liability for seeking such information. I understand that the City of Pleasantville is an****equal-opportunity employer and does not discriminate in its hiring practices. I understand that the****City will make reasonable accommodations as required by the Americans with Disabilities Act.****I understand that, if employed, I may resign at any time and that the City may terminate me at****any time in accordance with its established policies and procedures and subject to collective****bargaining agreements, and the Civil Service Act of NJ. No representatives of the City may make any assurances to the contrary. I understand that any offer of employment may be subject to job-related medical,****physical, drug, or psychological tests. I also understand that some positions may involve complete****background and criminal checks. *For your application to be considered, you must sign and date below.***I certify that my answers are true and complete to the best of my knowledge.If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release. |
| Signature: |  | Date: |  |